### Academic Calendar

*Please refer to the Catalog for more details.*

#### Summer 2015
- Summer session I begins: June 1
- Summer session I ends: July 2
- Summer session II begins: July 13
- Summer session II ends: August 14

#### Fall 2015
- Founders' Day: August 24
- Classes begin: August 26
- Labor Day (no class): September 7
- Last day to add: September 2
- Fall break: October 21 - 25
- Classes resume: October 26
- Last day to drop (W grade): December 4
- Thanksgiving break: November 25 - November 29
- Classes resume: November 30
- Classes end: December 11
- Final exams: December 14 - 17

#### Winter 2016
- Classes begin: January 4
- Last day to add: January 5
- Last day to drop (W grade): January 18
- Classes end: January 22

#### Spring 2016
- Classes begin: January 27
- Last day to add: February 2
- Spring break: March 21 - 24
- Good Friday (no classes): March 25
- Classes resume: March 29
- Last day to drop (W grade): May 6
- Classes end: May 13
- Final exams: May 16 - 19
- Commencement Ceremony: May 22

#### Summer 2016
- Summer session I begins: June 6
- Last day to add: June 7
- Last day to drop (W grade): July 1
- Summer session I ends: July 8
- Summer session II begins: July 11
- Last day to add: July 12
- Last day to drop (W grade): August 5
- Summer session II ends: August 11

*Online courses follow the block schedule.
Check www.otmorc.edu/registrar for these dates.

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### Applying for Graduation

**Seniors** – Seniors must file a graduation application with the Registrar’s Office to:
- Be considered a candidate for graduation.
- Initiate the final evaluation of your academic record.
- Have your name placed in the commencement program.
- Be placed on final lists for the cap and gown order.
- Exit with the Financial Aid Office.

**Graduation Dates for 2015-16**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 20, 2015</td>
<td>Final exams</td>
</tr>
<tr>
<td>February 7, 2016</td>
<td>Last day to drop (W grade)</td>
</tr>
<tr>
<td>May 22, 2016</td>
<td>Commencement Ceremony</td>
</tr>
</tbody>
</table>

Graduation applications are submitted online at [www.mercy.edu/registra-office](http://www.mercy.edu/registra-office).

Please submit your graduation application to the Registrar’s Office no later than **August 1, 2015**.

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### Curriculum Updates for 2015-2016

#### Summer 2015 and 2016 Opportunities
- The updated summer schedule is always available at: [www.mercy.edu/schedules-and-catalog](http://www.mercy.edu/schedules-and-catalog)
- Tuition for traditional undergraduate students is discounted.
- Courses are either 5 or 10 weeks long. Most start in June.
- Both core curriculum and major courses offered.
- Courses offered both online and in the classroom.
- Find online courses using the advanced search by searching for the department “online” or looking for “Q” sections.

#### New Majors Offered Fall 2015
- Chemistry
  - Chemistry: Biochemistry
  - Chemistry: Forensics Science
- Management: International Management
- Management: Operations Management
- Management: Sports Management
- Management: Sustainability/Corporate Social Responsibility
- Science Marketing

#### New Minors Offered Fall 2015
- Communication: Media
- Communication: Verbal
- Environmental Justice

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### Important Contact Information

<table>
<thead>
<tr>
<th>Office</th>
<th>Ext. Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Affairs / Provost Office</td>
<td>1291</td>
</tr>
<tr>
<td>Academic Center for Excellence</td>
<td>1208</td>
</tr>
<tr>
<td>Admission Office</td>
<td>800-248-4504, 319-368-6460</td>
</tr>
<tr>
<td>Athletics</td>
<td>6472</td>
</tr>
<tr>
<td>Campus Store</td>
<td>368-6461</td>
</tr>
<tr>
<td>Campus Ministry</td>
<td>1494, 1848</td>
</tr>
<tr>
<td>Career Services</td>
<td>1620</td>
</tr>
<tr>
<td>Department of Public Safety</td>
<td>1234</td>
</tr>
<tr>
<td>Hennessey Recreation Center</td>
<td>6472</td>
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<tr>
<td>Library</td>
<td>6465</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>1310</td>
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<tr>
<td>Residence Life</td>
<td>6469</td>
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<tr>
<td>Student Activities</td>
<td>1865</td>
</tr>
<tr>
<td>Student Financial Services</td>
<td>6467</td>
</tr>
<tr>
<td>Technology Help Desk</td>
<td>4357</td>
</tr>
</tbody>
</table>
Continuing Student Registration Dates:

Seniors: April 7, 2015  
(Will have earned 90 credits by the end of Spring 2015 semester)

Juniors, Second Degree: April 8, 2015  
(Will have earned between 60 and 89 credits by the end of Spring 2015 semester)

Sophomore/Freshmen: April 9, 2015  
(Will have earned 59 credits or less by the end of Spring 2015 semester)

Note open online registration dates:

• Seniors – April 7-14, 2015
• Juniors/Second Degree – April 8-14, 2015
• Sophomores/Freshmen – April 9-14, 2015

Online registrations occurring after April 14, 2015, will be electronically sent for advisor approval.

Online Registration Instructions

1. Go to https://selfservice.mtmercy.edu and log in
2. From the Home Page, click the link called ‘Register’
3. Click on the ‘Traditional Courses’ link
4. Select the semester for which you would like to register.
   • Register for one semester at a time
   • The green book, and text “OK to register” appear for semesters where you are authorized to register
   • NOTE: If the semester has not been authorized, please contact your advisor
5. Go to ‘Section Search’ to pick courses
6. When searching for courses, select the period and session (Fig. 1)
   • Refine your search using keywords (a part of the title, instructor’s last name) or the course code
   • Letter code such as ‘BC’ will give all accounting courses
   • Do: BC 265  Don’t: BC265, BC 265.B
   • Click the ‘Search’ button
7. Search list – Click the appropriate button to add the course to your cart (Fig. 2)
   • add or wait button
8. Now the cart appears (Fig. 3)
   • To add more classes, click ‘View Cart’
   • When finished adding courses, click ‘Proceed to Registration’
9. At your cart (Fig. 4)
   • ‘Add Section’ to add another class
   • ‘Register’ if you are finished making changes
10. Review Schedule screen – Click ‘Next’ after review (Fig. 5)
    • You can drop courses with the button on the left
11. Finalize screen – Click ‘Finish’
   • During the open registration, the status of the courses will be ‘Registered’
   • After the open registration period, the status will be ‘Awaiting Advisor Approval’

ATTENTION!
Online registration available 7:00 a.m.-10:00 p.m. ONLY!

REMEMBER
Check your Academic Plan on myMountMercy for required classes before registering.
**Withdrawal from Mount Mercy**

Students who decide to leave Mount Mercy must officially withdraw through the Academic Center Retention Director, ext. 2888. Withdrawing from all courses in a given semester constitutes a withdrawal from Mount Mercy.

The official date of the withdrawal will be the date that the student initiates the withdrawal process. Withdrawing will change the student’s status. Students should consider how the decision to withdraw will affect any of the following: financial aid, social security, employer reimbursement, health insurance, veteran’s benefits, or scholarships. Your ability to maintain athletic eligibility, to maintain a student visa (international students), or to purchase insurance as a student may also be affected as a result of the decision to withdraw.

Students withdrawing from Mount Mercy will receive “W” grades in their courses for the given semester. The students will be removed from all registered courses in subsequent terms/semester. Students who do not withdraw but quit attending all classes will receive the grade they earn in their courses. Any student desiring to return to Mount Mercy after withdrawal will be required to re-apply for admission through the Admissions office.

**Tuition Refund Policy**

During the add period, students may adjust their class schedules without incurring an add/drop fee. On the first class day after the last day to add (for the term), the student’s tuition bill will be adjusted based on the student’s final class registration received from the Registrar. After this date, a tuition refund will only be applied if the student withdraws from Mount Mercy. See the Student Financial Services Office for the complete refund schedule.

**Wait List**

If you are on a wait list in a class, you are NOT enrolled. The Registrar’s Office processes the wait list until the start of the semester or term. If you are moved off the wait list and enrolled into the class through this process, you will be notified by e-mail. If you no longer desire to be in the class after enrollment, you must officially drop the class using a drop form. If you are not notified of enrollment, you are NOT enrolled in the class. If you attempt to add the class after the semester or term has started, you must complete the add form, including signatures of your advisor and instructor of the class you are adding, and submit the form to the Registrar’s Office before the last day to add expires.

**Internships**

To register for an internship, please complete the Internship Registration and Release of Liability Form. You will need to secure the signature and approval of your advisor and the supervising instructor for the internship. Upon approval from the Provost’s Office, use the completed form to register in the class.

**International Programs**

Studying abroad can offer new professional contacts and prospects, enhance your academic learning, increase global awareness, and provide opportunities for personal growth. Mount Mercy students from any major are urged to consider a study abroad experience. Study abroad options vary from short faculty-led programs to places like England, Spain, or Costa Rica; summer or semester programs at partner universities in the Czech Republic or United Kingdom; or an affiliated program in one of over 19 countries. For more information on study abroad, please contact:

**Individual Study Abroad:**
Catharine Cashner, ext. 1713

**Faculty-Led Travel Courses:**
Ellen Warrington, ext. 1242 or Janet Evans, ext. 1389
The competencies are:

1) Writing Competency: Met by successful completion of four hours of college-level English Composition:
   - EN 101 Writing and History
   - EN 106 Writing and the Environment
   - EN 107 Writing and Popular Culture
   - EN 108 Writing and Issues of Health and Mortality
   - EN 111 Writing and Film
   - EN 112 Writing and Gender Studies
   - EN 114 Writing and Social Issues
   - EN 115 Writing and Other Cultures
   - EN 116 Writing and Memoirs
   - EN 117 Writing and Sports
   - EN 118 Writing and Place

2) Math Competency: Met by successful completion of one three-hour college-level math course designated by the math department:
   - MA 120 Math for Arts & Humanities
   - MA 125 Fundamentals of Arithmetic & Logic
   - MA 130 Finite Mathematics
   - MA 132 Basic Mathematical Modeling
   - MA 135 Basic Statistics
   - MA 139 Pre-Calculus
   - MA 142 Mathematical Modeling
   - MA 164 Calculus I (prereq: MA 139)

3) Oral Communication Competency: Met by successful completion of one three-hour college-level oral communication course: CO 101 Oral Communication

4) Technology Competency: Met according to criteria set within the majors.

Domain Requirements

Domain I: Expressive Arts
Great works of art, music, drama, and literature engage us emotionally and cognitively as they interrogate the ways we perceive and understand ourselves and the world around us.
   - Explore the relevance of a text/work of fine art to you and your culture
   - Interpret a text/work of fine art from at least two divergent perspectives

Two courses are required from the following options:

Literature courses (choose one):
   - EN 133 American Multicultural Literature
   - EN 154 Major World Writers
   - EN 170 Introduction to Literature
   - EN 175 American Drama
   - EN 176 American Literature Survey: Colonial to 1914
   - EN 178 Major American Writers
   - EN 180 Literature and Gender
   - EN 190* British Literature and Culture
   - EN 195* Irish Literature and Culture
   - EN 150 Introduction to Film Adaptation (Also listed as FS 150)

Fine Arts courses (choose one):
   - AR 101 Introduction to Art
   - FS 101 Introduction to Dramatic Arts
   - GS 151 Introduction to Music

Domain II: Historical Roots
This domain enables students to gain a deeper understanding of the human condition and the relationship between historical developments and contemporary social and political trends.
   - Analyze major historical issues and events
   - Connect major historic events to the contemporary world

One course from the following:
   - HI 114 History of Early America
   - HI 115 History of Modern America
   - HI 120 Origins of Western Traditions
   - HI 130 Emergence of the West
   - HI 140 History of the Western World since 1648

Domain III: The Natural World
This domain gives students a basic understanding of the natural world and how it functions. Students learn to employ the scientific method as they engage with specific fields of inquiry. Students are required to take a course and an accompanying lab, but transfer students who have earned at least six hours of approved science credits do not have to meet the lab requirement.
   - Utilize the process of scientific inquiry
   - Explain implications of scientific knowledge for human or natural challenges

One course and lab from the following:
   - BI 110 Natural World Domain Lab
   - BI 123 Biology of Human Concern
   - BI 125 Foundations of Biology and Scientific Inquiry I w/Lab
   - BI 150 Basic Microbiology (nursing majors only)
   - CH 111 General Chemistry I
   - PH 114 Physical Science
   - PH 115 Earth Science
Core Curriculum

Domain IV: Ultimate Questions
This domain introduces students to the study of the ultimate questions of human experiences. It invites consideration of possible answers to those questions through philosophical or religious reflection about the existence of God, the meaning of human life, ethical responsibility, the common good, and social justice.

- Understand similarities and differences between two religious or philosophical concepts about the nature or activity of God, at least one of them consistent with the Catholic tradition.
- Explain two religious or philosophical concepts relating to the dignity and value of the human person, at least one of them consistent with Catholic social teaching, and apply these concepts to a social justice issue.

Two courses are required from the following options:

**Philosophy courses (choose one):**
- PL 251 Western Philosophy (prereq: soph)
- PL 261 Philosophy of Human Person (prereq: soph)
- PL 269 Introduction to Ethics (prereq: soph)

**Religious Studies courses (choose one):**
- RS 111 Old Testament
- RS 113 New Testament
- RS 114 Introduction to Christianity
- RS 115 World Religions
- RS 118 Christians Divided
- RS 119 Christian Action

Domain V: Self and Society
This domain is designed to expose students to the study of society and the manner in which people behave and impact the world around us. Students will appreciate the interconnectedness and complexity of human interaction as represented in the various social science disciplines.

- Examine at least two factors that influence individuals, groups or social institutions
- Identify and critically apply concepts or theories OR identify and critically apply methods or measurement

Two courses, selected from two different academic disciplines below:

- EC 251 Macroeconomic Principles
- CJ 101 Introduction to Criminal Justice
- PO 111 Introduction to American Politics
- PS 101 Introductory Psychology
- SO 122 Introduction to Sociology
- SO 155 Social Problems
- SW 265 Minority Groups

Domain VI: Global Awareness
This domain addresses at least one of three areas: multicultural sensitivity; the interconnectedness of global political and economic policies; and an understanding of ecological and resource issues that transcend national borders. Intermediate foreign language and study abroad courses may also count toward the fulfillment of the requirements of this domain.

- Explore the diversity of human culture in a global context
- Examine the interconnectedness of current global issues

**One course from the following:**

- AR 295 Survey of Mexican Culture
- BI 210 Biology and Human Culture
- CO 260 Intercultural Communication
- EN 190* British Literature and Culture
- EN 195* Irish Literature and Culture
- GS 260 European Union: Culture, Politics and Economy
- HI 213 Recent China in the Global Economy
- HI 230 Modern East Asia
- HI 265 Latin American History
- PL 270 Introduction to Asian Thought
- PO 102 Governments and Politics Around the World
- PO 103 Introduction to International Relations
- PO 112 Globalization and Human Survival
- SL 165 Service Learning Abroad
- SO 183 Cultural Anthropology
- SO 235 Social Stratification
- SO 330 Global Race Relations
- SP 200 Intermediate Spanish I

Domain VII: Holistic Health
This domain explores health-related theories and research and addresses various aspects of the dimensions of wellness.

- Identify relationships among several dimensions of wellness (physical, occupational, emotional, social, environmental, financial, intellectual or spiritual)
- Engage in an activity to promote well-being in one dimension of wellness

**One course from the following:**

- BA 240 Personal Financial Planning
- ED 164 Health Awareness and PE Methods
- GS 115 Women’s Health
- GS 119 Healthy Lifestyles
- GS 120 Complementary Therapy and Wellness
- GS 157 American Food
- GS 171 Meditation and Its Benefits
- GS 179 Psychology of Eating
- GS 195 Men’s Health
- PS 205 Psychology of Adjustment
- SW 250 Human Sexuality

*Courses can only count for one domain requirement. For example, you may use EN 190 for either the Literature or the Global Awareness requirements, but not both.

Fall 2015 Portal Courses (Preliminary List)

- ME 105.N Rogues, Rebels and Accidental Discoveries
- ME 120.A Immigrants and Literacy
- ME 120.B Immigrants and Literacy
- ME 125.A Avatars of Good and Evil
- ME 125.B Avatars of Good and Evil
- ME 135.00 Poor Women, Poor Family, Poor Work
- ME 160.A Law Ungendered: History of the Legal Status of Women
- ME 175.00 Selfie Living in a Digital Age

Be sure to consult a Mount Mercy advisor before registering for courses listed in this schedule.

The Mount Mercy class schedule is subject to change.
FALL 2015 EXAM SCHEDULE

Monday
9:00-10:50  Classes that meet at 8:00 or 8:30 on M W F*
11:30-1:20  Classes that meet at 10:00 or 10:30 on M W F*
1:30-3:20  Classes that meet at 3:00 or 3:30 on M W F*
3:30-5:20  Classes that meet at 4:00 or 4:30 on M W F*

Tuesday
9:00-10:50  Classes that meet at 8:00, 8:30, 9:00 on T R
11:30-1:20  Classes that meet at 12:00 or 12:30 on M W F*
1:30-3:20  Classes that meet at 2:00, 2:30, or 3:00 on T R

Wednesday
9:00-10:50  Classes that meet at 9:00 or 9:30 on M W F*
11:30-1:20  Classes that meet at 11:00 or 11:30 on M W F*
1:30-3:20  Classes that meet at 1:00 or 1:30 on M W F*
3:30-5:20  Classes that meet at 2:00 or 2:30 on M W F*

Thursday
9:00-10:50  Classes that meet at 9:30, 10:00 or 10:30 on T R
11:30-1:20  Classes that meet at 11:00, 11:30, or 12:00 on T R
1:30-3:20  Classes that meet at 12:30, 1:00, or 1:30 on T R
3:30-5:20  Classes that meet at 3:30, 4:00, or 4:30 on T R

Friday  Make-up day in case of cancellations

*Includes classes meeting on Monday-Wednesday sequence. Instructors will arrange the time for finals in weekend and evening classes.

SPRING 2016 EXAM SCHEDULE

Monday
9:00-10:50  Classes that meet at 9:00 or 9:30 on M W F*
11:30-1:20  Classes that meet at 11:00 or 11:30 on M W F*
1:30-3:20  Classes that meet at 1:00 or 1:30 on M W F*
3:30-5:20  Classes that meet at 2:00 or 2:30 on M W F*

Tuesday
9:00-10:50  Classes that meet at 9:30, 10:00 or 10:30 on T R
11:30-1:20  Classes that meet at 11:00, 11:30, or 12:00 on T R
1:30-3:20  Classes that meet at 12:30, 1:00, or 1:30 on T R
3:30-5:20  Classes that meet at 3:30, 4:00, or 4:30 on T R

Wednesday
9:00-10:50  Classes that meet at 8:00 or 8:30 on M W F*
11:30-1:20  Classes that meet at 10:00 or 10:30 on M W F*
1:30-3:20  Classes that meet at 3:00 or 3:30 on M W F*
3:30-5:20  Classes that meet at 4:00 or 4:30 on M W F*

Thursday
9:00-10:50  Classes that meet at 8:00, 8:30, 9:00 on T R
11:30-1:20  Classes that meet at 12:00 or 12:30 on M W F*
1:30-3:20  Classes that meet at 2:00, 2:30, or 3:00 on T R

Friday  Make-up day in case of cancellations

*Includes classes meeting on Monday-Wednesday sequence. Instructors will arrange the time for finals in weekend and evening classes.