



## Client Support Clerk

### *The reason we need you:*

Bridgehaven Pregnancy Support Center's Client Support empowers parents through our Earn While You Learn program. This program includes the opportunity to earn material support including food, household items (such as toiletries and paper items), and baby supplies. Our volunteers sort and stock the items that are donated to the center.

Bridgehaven's Client Support department currently employs 1 full-time director and 1 part-time assistant. All other positions are filled by volunteers and Federal Work Study students.

In this position, you will be greeting clients, assisting them with their weekly assistance, offering encouragement as they attend our Earn While You Learn program.

### *You might be the right volunteer for this area if...*

- You possess the gifts of compassion and empathy and desire to help others realize their true value as a person.
- You are an encourager and a good listener.
- You like keeping meeting others and making a positive impact in their lives.
- You like keeping busy and taking initiative in tackling projects.
- You like the challenge of creating order out of chaos.
- You are comfortable standing for periods of time and working with your hands (including lifting up to 50 pounds).

### *In this position, you will:*

- Ensure clients get their weekly assistance in selecting food, bread and produce items in the Client Support pantry, as well as diapers, formula and personal care products. e attic, and shelves.
- Keep active and moving.
- Make new friends that you will get to see as often as you volunteer.
- Be a part of empowering families through education and support.

***Bridgehaven Pregnancy Support Center***  
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*bridgehavencr.org*