

The Heartland YFC CityLife Intern exists to advance the mission of Heartland Youth for Christ in downtown Cedar Rapids by providing leadership in the areas of relationship building with teens, advocacy, development, community relations, and ministry expansion.

Qualified candidates will be self-motivated and enjoy working with teenagers. The goals of the intern will include developing leadership skills through building and leading a volunteer team and leading events/small groups/etc., strengthening their ability to plan and execute ministry programming and events, and build 3Story relationships with youth.

Intern Roles and Responsibilities:

- Complete onboarding requirements and 3Story training.
- Assist in the planning, preparation and execution of CityLife programs.
- Attend Around the Table, hangout times, Lab classes and other events as established by the supervisor.
- Attend and participate in staff meetings, partnership meetings and volunteer interviews.
- Build relationships with the students and implement RMAs.
- Train volunteers on RMAs
- Assist with CityLife administrative work
- Completion of the Internship project\*

## Hours:

10-12 hours per week (can be adjusted depending on college credit requirements and availability)

Steps to Apply:

- Contact Selah Ulmer, CityLife Director (<u>selah@heartlandyfc.org</u>)
- Interview
- Volunteer Onboarding/Orientation Process

\*Specific project for the intern to complete during their time at YFC. This project can be developed to fit the intern's interest while also providing a solution to an issue that CityLife is facing. (ex. Starting a small group program and implementing a sustainability program to keep it going when the internship program is over)