

Urban Dreams Food pantry volunteer job description:

Our food pantry is currently open every Tuesday and Thursday of each week. In order to be able to provide our community with the help they need we work as follows:

-Mondays and Wednesdays are our restock dates; this means that most of the time these are the days that we receive our biggest orders of food.

We pick up the food and bring it to the food pantry. These are the days that we can use help carrying items from the truck to the food pantry, as well as sorting products, restocking our shelves, discarding any old produce/product, and taking the cardboard out of the building so it can be discarded. We also could use some help cleaning the fridges, freezers and floor.

-Tuesdays and Thursdays are the days that the Food Pantry opens, from 9:00am to 5:00pm, these are the days that we need volunteers to help us with our questionnaire intake and submission into our system, as well as taking people back to the food pantry to purchase food. (We use this term (purchase) because we want to make this a fun experience for our community, every item we have in the food pantry is accessible for them to grab and put in their bags, just like we regularly do at the supermarket). Some restocking may need to be done during the day.

URBAN DREAMS FOOD PANTRY

URBAN DREAMS helps underserved members of the community to break barriers that prevents them to have a succesful life. One of those barriers is hunger, and we try to help them overcome it by opening our Food Pantry twice a week.

Do you want to help us?

We need volunteers:

- **Mondays and Wednesdays** from 10:30am to 3:30pm to stock our shelves and sort food.
- **Tuesdays and Thursdays** from 9:00am to 5:00pm to greet people, take them back to the pantry to shop, and stock up our shelves.

If you are 55 or older, you can get paid for volunteering through AARP, we will help you with the process.

Contact:

Yaholi Machado

Adult Workforce Development Coordinator

Email: Yaholi.machado@urbandreams.org

Office: **Inside the Ladd library**

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Ph. 319.739.0468 Cel. 319.900.1247

Monday – Friday 9:00am – 5:00 pm



URBAN DREAMS EMPLOYEE/VOLUNTEER CONTACT FORM

NAME: _____

PHONE: _____

EMAIL: _____

ADDRESS: _____



EMERGENCY CONTACTS

Primary Contact Name: _____

Relationship to Employee: _____

Home Phone: _____

Cell Phone: _____

Secondary Contact Name: _____

Relationship to Employee: _____

Home Phone: _____

Cell Phone: _____

I authorize Urban Dreams to notify the people identified above in case of an emergency occurring at work or in the event I am injured or incapacitated at work.

EMPLOYEE SIGNATURE

DATE