



**APPLICATION FOR INDEPENDENT STUDY (IS) OR DIRECTED STUDY (DS)**

Student Name \_\_\_\_\_ ID # \_\_\_\_\_ Date \_\_\_\_\_

Course Number and Title: \_\_\_\_\_

Credit Hours: \_\_\_\_\_ IS or DS (circle one – see definition below) Term/Year To Be Taken \_\_\_\_\_

**Independent Study (IS):** A course specially designed by the student in consultation with the instructor on a subject of special interest to the student and providing an in-depth academic experience. Course numbers are 440-445 for undergraduate courses and 699 for graduate courses. NOTE: No more than two IS courses can be applied to any major; no more than four IS courses may be taken during the four years of college and no more than two IS courses may be taken in any one semester. Further policies may be found in the Catalog.

The application is to be filled out by the student in conference with the supervising instructor. The application should fully describe the learning objectives, content of the course, sources which support the course, methods and activities to be used, evaluation procedures, and pertinent deadlines. Approval must be given by the supervising instructor, the chair of the department in which the course is being offered, the student's academic advisor, and at least one other member of the faculty in the division or department in which the course is offered. Final approval must be given by the Provost's Office.

**Directed Study (DS):** An individualized delivery of an existing course found in the Catalog. Course objectives, content, and outcomes for the DS course must be the same as if the course were being taken in the normal, class delivery mode. NOTE: Approval for a directed study is not given if the classroom course is available to the student. The previously mentioned signatures must be obtained.

***A clear rationale for the independent or directed study must be provided for all applications.***

**Approved by**

\_\_\_\_\_  
Supervising Instructor / Date

\_\_\_\_\_  
Academic Advisor / Date

\_\_\_\_\_  
Department Chair / Date

\_\_\_\_\_  
Provost's Office / Date

\_\_\_\_\_  
Other Department Faculty / Date

**DESCRIPTION OF INDEPENDENT STUDY**

**Student learning objectives:**

**Content of the study and sources which support the study:**

**Methods and activities to be used:**

**Evaluation procedures:**

**Pertinent deadlines and other information:**