

# Mount Mercy University-Coe College Cross Registration

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Student: \_\_\_\_\_ Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Major: \_\_\_\_\_

Coe College course number and title: \_\_\_\_\_ Term course will be taken: \_\_\_\_\_

Mount Mercy University course equivalent: \_\_\_\_\_

**Rationale: Provide a detailed reason for this request. Include whether the equivalent course is offered and if so, why are you unable to take the course at Mount Mercy University this term or in a subsequent term.**

**Please note: Once you are approved to take a course at Coe College, you must register for the course at both Mount Mercy and Coe College to avoid a bill from Coe College. You must also meet the requirements of the articulation:**

- You must be a full-time student at Mount Mercy University.
- You must be in good standing academically, financially and behaviorally at Mount Mercy University.
- You must have a compelling reason to take the course at Coe College.
- There must be space available in the Coe College course after Coe College students register.
- You may only take a course in the Fall or Spring terms under this articulation.
- You may not take more than one course in a term at Coe College.
- If you have requested accommodations through Mount Mercy's ADA Officer, by signing up for a course through this articulation, you have given permission for Mount Mercy's ADA Officer to work with Coe College.
- Coe College will follow its rules and regulations for academic dishonesty for any cross-registered student accused of academic dishonesty. In addition, Mount Mercy University will be notified of the issue and will follow through with any process or procedure germane to its policy.

**I have read and agree to these stipulations:**

Student signature \_\_\_\_\_ Date \_\_\_\_\_

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## UNIVERSITY APPROVALS

Faculty Advisor: \_\_\_\_\_ Date \_\_\_\_\_

Department Chair \_\_\_\_\_ Date \_\_\_\_\_

Provost/Vice Provost \_\_\_\_\_ Date \_\_\_\_\_