

**INTERNSHIP REGISTRATION AND RELEASE OF LIABILITY**

I voluntarily choose to participate in (course number): \_\_\_\_\_ Internship during (semester) \_\_\_\_\_.  
 I agree that I am responsible for my behavior and safety at all times traveling to and from the internship and during the internship. I understand that the University does not carry medical or accidental insurance for the activities mentioned. As such, all participants should review their personal insurance portfolio.

**I further agree to the following:**

**Behavioral and Academic Standards:** Participation in the internship may be denied or rescinded due to behavioral or academic concerns. Disruptive behavior, academic dishonesty, or other improprieties will not be tolerated. Participation in the internship may be terminated by Mount Mercy University for violation of these standards.

**Drug Use and Other Illegal Activities:** The possession or use of any quantity of illegal substances is strictly prohibited during participation in the internship. The consequences of substance abuse or other illegal activity at any time during participation in the internship include immediate removal from the worksite and pursuit of due process under the Mount Mercy Code of Conduct.

**Medical Needs and Health Insurance:** The student and/or his or her parents are responsible for verifying that the student will have adequate health insurance coverage and that it will remain effective for the duration of the internship. The absence of health insurance coverage on my part does not make Mount Mercy University responsible for payment of medical expenses incurred.

I voluntarily and knowingly agree to protect, hold harmless, and indemnify (internship site) \_\_\_\_\_ its representatives and agents; Mount Mercy University, its officers, and employees, against all claims, demands, or causes of actions for property damage, personal injury, or death, including defense costs and attorney's fees arising out of my participation in the internship. (All persons under age 18 must have a parent or guardian signature.)

I have read and fully understand the aforementioned Assumption of Responsibility and Release of Liability, and all information supplied by me is accurate and current to the best of my knowledge.

|   |                                |                                    |
|---|--------------------------------|------------------------------------|
| It is hereby agreed between and among the parties that _____ has been assigned an |                                |                                    |
|   | Student                        |                                    |
| Internship with _____, beginning on _____ with an expected                        |                                |                                    |
| Name of Site  |                                |                                    |
| completion date of _____. Student will receive _____ credit hours upon            |                                |                                    |
| satisfactory completion of _____ total field hours.                               |                                |                                    |
| Site address: _____ City: _____ State: _____ Zip: _____                           |                                |                                    |
| Site Supervisor: _____ Supervisor e-mail: _____                                   |                                |                                    |
| _____   | _____                          | _____                              |
| Student signature/Date  | Faculty advisor signature/Date | Faculty supervisor signature/Date  |
| _____   |                                | _____                              |
| MMU ID Number   |                                | Registrar's Office, signature/Date |

All field experience (internships, student teaching, etc.) opportunities at Mount Mercy are governed by a discipline-specific accrediting body and/or by a specific department. All field experiences must be approved by Mount Mercy faculty. This will include, but is not limited to, pre-arranged expectations for students, faculty, and site supervisors.

*International students on a student visa may also need to complete paperwork for Curricular Practical Training (CPT). Contact Amir Hadzic (ahadzic@mtmercy.edu), Director of International Student Recruitment, for specific details.*