

Employer Verification

If your employer is part of the Corporate Discount Program (CDP), you may qualify for a tuition discount. This discount is based on your employment status and/or your participation in your employer's tuition reimbursement program.

Name	Student ID #	Date
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Employer Address	City/State	Zip Code
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Full-Time Part-Time

Employer Phone Number	Work Email Address
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EdAssist

Employer Name	Amount Reimbursed (ex: 100% tuition & books, annual limit of \$5,000)
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Please indicate which program you are currently enrolled in and the block you will begin classes:

Accelerated Graduate Traditional Online Block start: _____

I hereby acknowledge that the above employment information is accurate. I understand I am obligated to notify Student Financial Services of any changes to my employment. Mount Mercy University may verify employment by any or all of the following options:

- Copy of employee badge
- Email sent from student's work email address
- Verification directly from employer

I am intending on filing the FAFSA and using federal financial aid. Yes No

If using financial aid, I understand I am required to report employer reimbursement benefits to Student Financial Services as required by federal regulations.

Student Signature

Date

Tuition Deferment

I hereby acknowledge my indebtedness for educational expenses and/or fees owed to Mount Mercy University. I agree to pay this debt within **45 days** from the end of each class. If my employer does not reimburse my educational expenses and fees in full, I agree to pay for the remaining balance by the first night of class.

I understand that if I fail to meet this requirement schedule, Mount Mercy University may take any or all of the following steps without further notice.

- 1) Declare the full amount immediately due and payable in full.
- 2) Revoke my privileges to participate in the deferred payment plan option.
- 3) Charge interest equal to 1% of the total balance due for any payment made late or for less than the required amount of tuition and other miscellaneous charges.
- 4) Place my student account on hold which will not allow me to register for classes or obtain an official transcript.
- 5) Cancel future class registrations.
- 6) Deny participation in commencement ceremony.
- 7) Charge interest equal to 1.5% of the total balance due if I am no longer enrolled in classes.
- 8) Report my delinquency to a credit bureau.
- 9) Refer my account to a collection agency for the full amount due plus all collection costs and legal fees.

By returning this form to Student Financial Services, I agree that the information provided above is true and accurate and acknowledge my obligation to notify Student Financial Services of any changes in my reimbursement status.

Student Signature

Date
