

Busse Library Privacy Policy

Confidentiality of library records is central to intellectual freedom and directly related to the ability of citizens to use library materials and pursue information without fear of intimidation.

Under Iowa law, the records of a library which, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library shall be kept confidential. (Iowa Code, Section 22.7)

Confidentiality extends to information sought or received and materials consulted, borrowed, or acquired, and includes Internet and electronic resource search records, reference interviews and transactions, circulation records, interlibrary loan records, and other personally identifiable uses of library materials or services.

At no time will the Director of Library Services, who serves as custodian of the records, release protected records except pursuant to a process, subpoena, or court order authorized pursuant to a federal, state, or local law relating to civil, criminal, administrative, or legislative investigative power. If the subpoena is not issued pursuant to the Patriot Act, judicial determination that a rational connection exists between the requested information and a legitimate end may be required if such is not evident on the face of the subpoena. The Library Director will seek legal counsel from the university attorney's office in the event of such a request for release of library records and will respond to the request according to advice of counsel.

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